SERVICE SUMMARY

- Broadband & Hot Spot Internet Access
- Emailing
- Scan and email
- Photocopying and Scanning
- High Quality Printing A5, A4, A3
- Photo Kiosk
- Laminating
- Binding—plastic and wire
- Secretarial Services
- Customised Individual Tuition
- Computer Training
- Passport Photos
- Brochures, Flyers
- Photo Restoration



Local History Books by local authors

Postcards of the local area

Postcards of past times

Greeting cards

Screensavers



CTC@ Tea Gardens

Shop 4, 209 Myall Street P.O Box 237 TEA GARDENS NSW 2324 ABN: 85 031 406 563



Tea Gardens CTC

OPEN 5 DAYS

Monday to Thursday: 9am - 4pm

Friday: 9am - 1pm

Closed weekends and Public Holidays



www.ctcteagardens.com www.teagardensonline.com Email: teagardensctc@gmail.com

WHAT WE CAN DO FOR YOU

The Tea Gardens Community Technology Centre (CTC) is a self funded, not-forprofit community organisation set up to provide smaller regional communities with access to IT based services for both business and private users.

The Tea Gardens CTC opened in September 2003 with state of the art equipment and systems. We offer these services for the benefit of our community:

COMPUTER SERVICES

- ♦ Broadband internet & email
- Wireless Hotspot
- Scanning & digital conversion of text, pictures, film
- Camera downloads & photo enhancement/restoration
- ♦ CD/DVD burning
- ♦ LP to CD burning
- ♦ VHS to DVD



COMPUTER TRAINING

- Computer knowledge, using the internet, emailing, software applications and iPad training.
- Individual tuition at competitive prices at a time to suit you.



GENERAL OFFICE SERVICES

- ◆ Colour laser printing up to A3, double sided.
- High speed colour photocopying double sided, reduce or enlarge up to A3
- Typing, formatting, desktop publishing
- Laminating business card size up to A3
- Binding plastic or wire
- ◆ Scan and email in one operation
- ♦ Emailing

COMMUNITY SERVICES

- Tourist Brochure "Gateway to the Myall"
- Community website management www.teagardensonline.com
- Management of the Tea Gardens
 Visitor Information Centre



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